

**Ector County Advisory  
Board Meeting Minutes for August 16, 2023**

A meeting was held for the members of the Ector County Airport Advisory Board at the Ector County Annex-Commissioner's Courtroom on August 16, 2023

The following board members were present:

Travis Fisher  
Mark Merritt  
Bill Ritter  
Joe Hurt  
Winston Kenworthy  
David Donham

Billy Carrigan- Building Maintenance  
Steve Davis- Public Works  
Lee McClendon- County Attorney  
Morgan Stephens- Texas Aero

**Call to Order:**

Meeting was called to order at 8:31am  
Approved Minutes for July 19, 2023

**2. Concerns/To Do List Items:**

**A. Runway/Taxiway Lights:** 02-20 runway lights are out, work order was placed on August 14, 2023.

**B. Approach Lights:**

**A. MALS-R – Warranty**

**B. Devore PLASI 2000-** Replacements are on order.

**C. Pavement Repairs-** There was a recall on the crack sealer, as of August 29, 2023, recall has not been finished, and waiting on parts.

**D. Striping-** Still needing to get FAA standard colors, also need a map layout of where striping needs to be done. Will get with LCA to get an outline of striping for airport.

**3. Safety Issues:**

Keypad passcode is the main concern, wanting to reset all keypad passcodes on airport to avoid unauthorized people from being on taxiways/ runways etc.

Getting with County Attorney Lee McClendon to draft an incident report, this will keep track and up to date with any accidents they may happen at the airport.

**4. Vegetation Management:**

Bushed and grass are being cut regularly; Commercial License is close to being finished.

**5. GRANTS**

- a. CARES - \$69K, Expires 05/24
- b. CRRSAA - \$57K, Expires 06/25
- c. ARPA - \$148K, Expires 08/25
- d. RAMP – 2023; Make sure RAMP grant has been used.

Wanting to get reports of what GRANTS have been used, how they were used, and why they were used.

**6. FBO Report**

Sales were down last month (July), went back up this month (August). Self-Serve has been up as well this month. Low lead is getting harder to get.

**7. Other Business:**

Get ready for oil show, wanting to cut grass on open space just in case we need more space for extra planes.

**Adjourned**

Meeting was adjourned at 9am

Next meeting is on September20, 2023

Minutes Approved



Date

11/15/2023