



Ector County Commissioners' Court

November 19, 2024

10:00 AM

Commissioners' Courtroom, Ector County Administration Building Annex, 1010 E. 8th St.,  
Odessa, Texas

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**CALL TO ORDER**- Judge Dustin Fawcett

**INVOCATION**- Reverend Steve Moss: First Methodist Church Odessa

**PLEDGE OF ALLEGIANCE**- United States and Texas

**SPECIAL PRESENTATIONS/REQUESTS/RESOLUTIONS**

1. *Public Participation/Comments, Shelby Rigtrup- Public Information Officer:*

To receive public comments on non-agenda related items.

2. *Presentation, John Henderson- Commissioners' Court Attorney and Grant Writer:*

To consider, discuss, and take any necessary action to receive a *presentation* from the Texas PACE Authority regarding implementing this program in Ector County, Texas.

3. *Vector Fleet Yearly Report & Check Acceptance, Lucy Soto- Purchasing Director, Jeffrey Avery- Public Works Director:*

To consider, discuss, and take any necessary action to *receive* a yearly report from Vector Fleet Management, and *approve* the acceptance of a check from the *Cost Savings Sharing Plan*, and authorize the County Judge to sign all documents associated with this agenda item.

4. *Food For Fines, Howard Marks- Library Director:*

To consider, discuss, and take any necessary action to *approve* "Food for Fines" at the Ector County Library for the month of December 2024.

5. *Vehicle Total Loss Declaration, Sam Brijalba- HR Safety/Risk Coordinator:*

To consider, discuss, and take any necessary action regarding a *Total Loss Declaration* per TAC regarding Unit #1245 - Ector County Sheriff's Office - 2021 Dodge Charger Police Fleet 4-Door Sedan - Exterior Color: Pitch Black - TXLP #: RVS5307 - VIN #: 2C3CDXAT2MH668441 - TAC Claim #: APD20241525-2, and authorize the County Judge to sign all documents associated with this agenda item; it is also requested that the Commissioners' Court declare this item as "Salvage Property" and dispose of said item per Section 263.151, Texas Government Code, and remove from County inventory.

6. *Resolution, Shelby Rigtrup- Public Information Officer, John Henderson- Commissioners' Court Attorney/Grant Writer:*

To consider, discuss, and take any necessary action to *approve a Resolution* casting the Ector County Commissioners' Court votes for the members of the Board of Directors of the Ector County Appraisal District, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

7. *Resolution: Ector County Library Fund Dedication, Shelby Rigtrup- Public Information Officer:*

To consider, discuss, and take any necessary action to commit \$10,000,000.00 from Fiscal Year 2025 Fund Balance for the construction of a new Ector County Library and additional dedicated funds and in-kind services to bring the project to completion, and authorize the County Judge, County Clerk, and County Commissioners to sign all documents associated with this agenda item.

#### **AWARD OF BIDS/PROPOSALS**

8. *Oil & Gas Lease Agreement, Lucy Soto- Purchasing Director, Lee McClendon- County Attorney:*

To consider, discuss, and take any necessary action to *approve an Oil and Gas Lease Agreement* with David H. Arrington Oil Company, LLC., in accordance with the bid proposal received from and awarded to said company for the approximately 66.686 net mineral acres, more or less, of property owned by Ector County, Texas, located in and being part of Section 39, Block 42, Township 2 South, T&P Railway Company Survey, in Ector County, Texas, and authorize the County Judge to sign all documents associated with this agenda item.

#### **CONTRACTS/AGREEMENTS/GRANTS**

9. *Completion & Acceptance: White-Pool House Parking Lot, Lucy Soto- Purchasing Director, Jeffrey Avery- Public Works Director:*

To consider, discuss, and take any necessary action to *accept the Completion and Acceptance of Construction in the Public Right of Way* for the White-Pool House Parking Lot, and authorize the County Judge to sign all documents associated with this agenda item.

10. *Professional Services Agreement: Hazard Mitigation Plan, John Henderson- Commissioners' Court Attorney and Grant Writer:*

To consider, discuss, and take any necessary action to *approve the Professional Services Agreement* by and between Ector County, Texas, and H2O Partners, regarding the completion of a *Hazard Mitigation Plan* for Ector County, Texas, and authorize the County Judge to sign all documents associated with this agenda item; this *Hazard Mitigation Plan* is required by FEMA in order to recover future grant assistance.

11. *Purchase Exemption Order, John Henderson- Commissioners' Court Attorney and Grant Writer:*

To consider, discuss, and take any necessary action to *approve* an *Order* exempting the purchase of the Eagle TT-8 AWD Tug from Pilot John International, from the required purchasing rules, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

12. *Fuel Tax License Application, John Henderson- Commissioners' Court Attorney and Grant Writer:*

To consider, discuss, and take any necessary action to *approve* the *Texas Application for Fuel Tax License* for the Ector County/Odessa Schlemeyer Field Airport, and authorize the County Judge to sign all documents associated with this agenda item.

13. *Easement & ROW Agreement, John Henderson- Commissioners' Court Attorney and Grant Writer:*

To consider, discuss, and take any necessary action to *approve* the *Easement and Right of Way Agreement* by and between Ector County, Texas, and DCD Operating Company, LP., regarding a certain easement located upon the Ector County/Odessa Schlemeyer Field Airport, and authorize the County Judge to sign all documents associated with this agenda item.

14. *TAC Worker's Compensation Insurance Policy Renewal, Roger Primera- Human Resources Director, Lucy Soto- Purchasing Director:*

To consider, discuss, and take any necessary action regarding the *renewal* of the *Worker's Compensation Insurance Policy* with TAC (Texas Association of Counties), coverage #WC-0680-20250101-1, and authorize the County Judge to sign all documents associated with this agenda item.

15. *WEX Fuel Card Request, Lucy Soto- Purchasing Director, Jeffrey Avery- Public Works Director:*

To consider, discuss, and take any necessary action to *approve* the use of the *Sourcewell Cooperative Contract*, contract # 080620-WEX, for fuel card services, and authorize the County Judge to sign all documents associated with this agenda item.

16. *MOU: Ector County Health Department/ECISD, Eunice Ibarra- Health Department:*

To consider, discuss, and take any necessary action to authorize a Memorandum of Understanding (MOU) by and between the Ector County Health Department and ECISD regarding mass prophylaxis dispensing in order to enhance its ability to respond to a catastrophic biological incident or other communicable threat of epidemic proportion, and authorize Brandy Garcia, Health Department Director, to sign all documents associated with this agenda item.

## **PERSONNEL REQUESTS**

17. *Personnel Change In Status Request, Misty Hull- District Attorney Administrative Assistant:*

To consider, discuss, and take any necessary action to make a *change in status*, including a salary change, for an attorney who recently passed the Texas State Bar Exam, and authorize the County Judge to sign all documents associated with this agenda item; the requested step change is a step 5.

18. *Youth Diversion Fund, Missi Walden- Justice of the Peace, Pct. #2:*

To consider, discuss, and take any necessary action to *approve* moving the *Juvenile Case Manager* salary from the JP2, account # 001-202-5103, to the Youth Diversion Fund account, and to create a budget including the salary, office supplies, postage, furniture & equipment, and educational travel along with other necessary line items, and authorize the County Judge to sign all documents associated with this agenda item.

**POLICIES/PROCEDURES**

19. *Juvenile Case Manager Fee, Missi Walden- Justice of the Peace, Pct. #2:*

To consider, discuss, and take any necessary action to *approve* the collection of a *Juvenile Case Manager Fee* upon conviction of any offense in the amount of \$5.00 pursuant to CCM 102.0174, and authorize the County Judge to sign all documents associated with this agenda item.

20. *Public Hearing: Takings Impact Assessment, Shelby Rigtrup- Public Information Officer, John Henderson- Commissioners' Court Attorney/Grant Writer:*

To consider, discuss, and take any necessary action to hold a *public hearing* pursuant to Chapter 2007 of the Texas Government Code regarding the *Takings Impact Assessment*, and to receive public comments regarding said assessment.

21. *Takings Impact Assessment, Shelby Rigtrup- Public Information Officer, John Henderson- Commissioners' Court Attorney/Grant Writer:*

To consider, discuss, and take any necessary action to *adopt* the *Takings Impact Assessment* pursuant to Chapter 2007, Texas Government Code, and authorize the County Judge, County Clerk, and County Commissioners to sign all documents associated with this agenda item.

22. *Public Hearing: Ector County Game Room Regulations, Shelby Rigtrup- County Judge Admin. Assistant, John Henderson- Commissioners' Court Attorney & Grant Writer:*

To consider, discuss, and take any necessary action to hold a *public hearing* pursuant to Chapter 2007 of the Texas Government Code regarding the *adoption* of the *proposed Ector County Game Room Regulations*, and to receive public comments regarding said regulations.

23. *Ector County Game Room Regulations, Shelby Rigtrup- Public Information Officer, John Henderson- Commissioners' Court Attorney/Grant Writer:*

To consider, discuss, and take any necessary action to *adopt* the *Ector County Game Room Regulations* pursuant to Chapter 2007, Texas Government Code, and authorize any necessary party to sign all documents associated with this agenda item.

**DEVELOPMENT SERVICES**

24. *EC MHRC Development: 2554 W. Bell St., Eddie Landrum- Development Services Director:*

To consider, discuss, and take any necessary action regarding the *Ector County MHRC Development* to serve 2554 W. Bell Street, Precinct #4, being a 4.9718-acre tract located in Southwest Industrial Subdivision, Block 2, Lot 3, less 0.498-acre drill site, and authorize the County Judge to sign all documents associated with this agenda item.

25. *Donation: Wacasey Addition, 1st Filing, Eddie Landrum- Development Services Director:*

To consider, discuss, and take any necessary action to *accept a donation* of W. Leaside St., W. Tisdale Rd., W. Longmeadow St., and Livenshire St., public roads within Wacasey Addition 1st Filing, being a 100.00-acre tract located in the Northwest Quarter of Section 34, Block 43, and authorize the County Judge to sign all documents associated with this agenda item.

26. *Donation: Bullhead, 2nd Filing, Eddie Landrum- Development Services Director:*

To consider, discuss, and take any necessary action to *accept a donation* of W. Bullhead St., a public road within Bullhead 2nd Filing, being a plat of a 33.40-acre tract of land in Section 40, Block 42, and authorize the County Judge to sign all documents associated with this agenda item.

#### **CONSENT AGENDA**

27. *Proposed Consent Agenda, Tristan Marquez- County Auditor:*

To consider, discuss, and take any necessary action regarding the following *Proposed Consent Agenda*:

27a.) Line-Item Transfer- Airport:

To consider, discuss, and take any necessary action to approve a line-item transfer to Airport Fund, Special Departmental Equipment, 042-870-5507 from Botanical Supplies, 042-870-5189 for \$57,000.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

#### **BUDGET/FINANCIAL**

28. *Equipment Purchase Request, Amber Valles- Public Works Department Coordinator:*

To consider, discuss, and take any necessary action regarding the *purchase* of a New Caterpillar Model 420 AE4 Backhoe Loader with all standard equipment and the inclusion of a hammer attachment in the amount of \$131,665.25, with a trade-in allowance of \$25,000.00 and the extended warranty included in pricing for the Ector County Cemetery, and authorize the County Judge to sign all documents associated with this agenda item; the funding will come from account # 001-720-5507.

29. *Ector County Certificate of Obligation, Series 2024, Shelby Rigtrup- Public Information Officer:*

To consider, discuss, and take any necessary action regarding all matters incident and related to the *issuance and sale* of "*Ector County, Texas, Certificate of Obligation, Series 2024*", including the *adoption* of an *order* authorizing the issuance of such certificates of obligation, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

30. *Financial Reports/Statements, Tristan Marquez- County Auditor:*

To consider, discuss, and take any necessary action to approve the *Accounts Payable Fund Requirements Report* for November 19th, 2024, and review County financial statements and reports.

**EXECUTIVE SESSION***31. Legal Matters, Shelby Rigtrup- Public Information Officer:*

To consider and discuss legal matters pursuant to Title 5, Chapter 551, Section 551.071, Texas Government Code.

*32. Real Estate, Shelby Rigtrup- Public Information Officer:*

To consider and discuss real estate issues/transactions pursuant to Title 5, Chapter 551, Section 551.072, Texas Government Code.

*33. Personnel Matters, Shelby Rigtrup- Public Information Officer:*

To consider and discuss personnel matters pursuant to Title 5, Chapter 551, Section 551.074, Texas Government Code.

**ADJOURN**

If necessary, following any closed or executive meeting, the Commissioners' Court will convene in open session to take any final action, decision, or vote on any matter deliberated in a closed meeting which has properly been noticed in compliance with Chapter 551 Government Code of Texas.

If, during the course of the meeting covered by the notice, the Commissioners' Court needs to meet in executive session, then such closed or executive meeting or session, pursuant to Chapter 551, Government Code of Texas, will be held by the Commissioners' Court on the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this notice as the court may conveniently meet in such closed or executive meeting or session convening and concerning any and all subjects and for any and all purposes permitted by Chapter 551 of said Government Code.

Posted on November 14, 2024  
At 05:29 PM


A handwritten signature in blue ink that reads "Jennifer Martin". The signature is written in a cursive, flowing style.

Ector County Clerk

*The Ector County Commissioners' Court meetings are available to all persons regardless of disability. Individuals with disabilities who require special assistance should contact the Ector County Commissioners' Assistant at [\(432\) 498-4000](tel:4324984000) or 1010 East 8th Street, Room 118, Odessa, Texas 79761 during normal business hours and at least one (1) business day in advance.*

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X 

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Dustin Fawcett  
Ector County Judge

**ATTEST:**

X 

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Jennifer Martin  
County Clerk

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