



Ector County Commissioners' Court

June 11, 2024

10:00 AM

Commissioners' Courtroom, Ector County Administration Building Annex, 1010 E. 8th St.,  
Odessa, Texas

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**CALL TO ORDER-** Judge Dustin Fawcett

**INVOCATION-** Commissioner Don Stringer

**PLEDGE OF ALLEGIANCE-** United States and Texas

**SPECIAL PRESENTATIONS/REQUESTS/RESOLUTIONS**

1. *Public Participation/Comments, Shelby Rigtrup- County Judge Admin. Assistant:*

To receive public comments on non-agenda related items.

2. *Presentation, Lisa Bownds- CEO/Founder Reflection Ministries of Texas, Inc.:*

To consider, discuss, and take any necessary action to receive a presentation from Lisa Bownds, CEO and Founder of Reflection Ministries of Texas, Inc.

3. *Meteor Crater Friends, Inc. Board Member Appointments, John Henderson- Commissioners' Court Attorney and Grant Writer:*

To consider, discuss, and take any necessary action to approve the appointments of the board members of Meteor Crater Friends, Inc.

**AWARD OF BIDS/PROPOSALS**

4. *Airport Fuel Services, Lucy Soto- Purchasing Director, John Henderson- Commissioners' Court Attorney and Grant Writer:*

To consider, discuss, and take any necessary action on the *Request for Proposal Specifications* for Airport Fuel Services; the specifications were put together by John Henderson, Ector County Commissioners' Court Attorney, and the Purchasing Department, and are ready to advertise and distribute to vendors upon approval from the Commissioners' Court.

5. *Road Construction Materials Testing Services, Lucy Soto- Purchasing Director, Jeffrey Avery- Public Works Director:*

To consider, discuss, and take any necessary action on the *Request for Bid Specifications* for Road Construction Material Testing Services; the specifications were put together by the Public Works Department and the Purchasing Department, and are ready to advertise and distribute to vendors upon approval from the Commissioners' Court.

6. *GIS Servers Bid Rejection Request, Lucy Soto- Purchasing Director, Eddie Landrum- Planning and Development Director:*

To consider, discuss, and take any necessary action to *reject* all bids received on the GIS Servers *Request for Bids*.

### **CONTRACTS/AGREEMENTS/GRANTS**

7. *Equipment Lease Agreement, Aaron Martin- Coliseum Director:*

To consider, discuss, and take any necessary action regarding an *Equipment Lease Agreement* for Unit #1089–1998 Zamboni Ice Resurfacer between Ector County, the Lessor, and Whit Ventures, LLC., the Lessee, for use at the new Ice Rink facility located at 2584 N. Marco Ave., and authorize the County Judge and the Coliseum Director to sign all documents associated with this agenda item.

8. *Debtbook Renewal Agreement, Tristan Marquez- County Auditor:*

To consider, discuss, and take any necessary action to approve the *Renewal Agreement* with Debtbook for GASB 87 and 96 Reporting Software, and authorize the County Judge to sign all documents associated with this agenda item.

9. *Beneficiary Agreement, Tristan Marquez- County Auditor:*

To consider, discuss, and take any necessary action to approve a *Beneficiary Agreement* with the City of Odessa for the use of American Rescue Plan Act (ARPA) funds in the amount of \$30,000.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

10. *Housekeeping Supplies & Equipment, Lucy Soto- Purchasing Director, Billy Carrigan- Building Maintenance Director:*

To consider, discuss, and take any necessary action to reject the *fourth* contract renewal with Wagner Supply for Building Maintenance housekeeping supplies and equipment; it is requested to award with API adjustment for required supplies.

11. *Background Check Contract, Mike Griffis- Sheriff:*

To consider, discuss, and take any necessary action regarding a *Contract* with Guardian Background Investigation for background checks for Ector County Sheriff's Office applicants, and authorize the County Judge to sign all documents associated with this agenda item; the annual fee would be \$1,500.00 with an additional fee of \$110.00 per applicant.

### **POLICIES/PROCEDURES**

12. *Citibank Purchasing Card, Lucy Soto- Purchasing Director:*

To consider, discuss, and take any necessary action regarding the credit limit and requested credit limit increase for Ector County on the Citibank P-Card Program; the current credit limit is \$209,000.00.

## **PLANNING AND DEVELOPMENT**

13. *Variance Application: Ranch Acres, Eddie Landrum- Planning and Development Director:*

To consider, discuss, and take any necessary action regarding a *Variance Application* on Lot 12, Block 9, of Ranch Acres, Precinct #1, and authorize the County Judge to sign all documents associated with this agenda item.

14. *MHRC Application: 12354 W. Treva Dr., Eddie Landrum- Planning and Development Director:*

To consider, discuss, and take any necessary action on an *MHRC Application* located at 12354 W. Treva Dr., Precinct #1, and authorize the County Judge to sign all documents associated with this agenda item.

15. *MHRC Application: 3608 N. Sunrise Ave., Eddie Landrum- Planning and Development Director:*

To consider, discuss, and take any necessary action on an *MHRC Application* located at 3608 N. Sunrise Ave., Precinct #1, and authorize the County Judge to sign all documents associated with this agenda item.

## **CONSENT AGENDA**

16. *Proposed Consent Agenda, Tristan Marquez- County Auditor:*

To consider, discuss, and take any necessary action regarding the following Proposed Consent Agenda:

16a.) Line-Item Transfer- Jail:

To consider, discuss, and take any necessary action to approve a line-item transfer to General Fund, Jail, Prisoner Supplies, 001-420-5180 from Salaries, 001-420-5103 for \$50,000.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

## **BUDGET/FINANCIAL**

17. *GIS Servers & Components Purchase Request, Eddie Landrum- Planning and Development Director:*

To consider, discuss, and take any necessary action regarding the purchase of four servers and components for the Planning and Development Department GIS System.

18. *Financial Reports/Statements, Tristan Marquez- County Auditor:*

To consider, discuss, and take any necessary action to approve the Accounts Payable Fund Requirements Report for June 11th, 2024, and review County financial statements and reports.

## **EXECUTIVE SESSION**

19. *Legal Matters, Shelby Rigtrup- County Judge Admin. Assistant:*

To consider and discuss legal matters pursuant to Title 5, Chapter 551, Section 551.071, Texas Government Code.

20. *Real Estate, Shelby Rigtrup- County Judge Admin. Assistant:*

To consider and discuss real estate issues/transactions pursuant to Title 5, Chapter 551, Section 551.071, Texas Government Code.

21. *Personnel Matters, Shelby Rigtrup- County Judge Admin. Assistant:*

To consider and discuss personnel matters pursuant to Title 5, Chapter 551, Section 551.074, Texas Government Code.

**ADJOURN**

f necessary, following any closed or executive meeting, the Commissioners' Court will convene in open session to take any final action, decision, or vote on any matter deliberated in a closed meeting which has properly been noticed in compliance with Chapter 551 Government Code of Texas.

If, during the course of the meeting covered by the notice, the Commissioners' Court needs to meet in executive session, then such closed or executive meeting or session, pursuant to Chapter 551, Government Code of Texas, will be held by the Commissioners' Court on the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this notice as the court may conveniently meet in such closed or executive meeting or session convening and concerning any and all subjects and for any and all purposes permitted by Chapter 551 of said Government Code.

Posted on June 06, 2024

At 04:34 PM


A handwritten signature in blue ink that reads "Sherry Franco". The signature is written in a cursive style with a large, stylized "S" at the beginning.

Chief Deputy, Ector County Clerk

The Ector County Commissioners' Court meetings are available to all persons regardless of disability. Individuals with disabilities who require special assistance should contact the Ector County Commissioners' Assistant at (432) 498-4000 or 1010 East 8th Street, Room 118, Odessa, Texas 79761 during normal business hours and at least one (1) business day in advance.

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X 

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Dustin Fawcett  
Ector County Judge

**ATTEST:**

X 

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Jennifer Martin  
County Clerk

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