

On this the 19th day of December, 2019, at 10:00 A.M. came on to be held a REGULAR meeting of the Ector County Commissioners' Court in the Commissioners' Courtroom, Ector County Administration Building Annex, 1010 E. 8th St., Odessa, Texas with the following members present:

Debi Hays, County Judge
Eddy Shelton, Commissioner Precinct #1
Greg Simmons, Commissioner Precinct #2
Dale Childers, Commissioner Precinct #3
Armando Rodriguez, Commissioner Precinct #4
Minutes taken by Jennifer Martin, County Clerk

when the following proceedings were had to-wit:

County Judge Debi Hays called the meeting to order at 10:03 A. M. with a quorum of the court present. The invocation was led by Commissioner Shelton. Commissioner Childers led the pledge of allegiance to the United States flag and the pledge of allegiance to the Texas flag.

SPECIAL PRESENTATIONS/REQUESTS/RESOLUTIONS

1. To consider, discuss, and take any necessary action regarding the Commissioners' Court giving the authority to the Purchasing Agent for the purchase of the Information Technology Equipment in the Approved 2019-2020 budget.
Kenneth Lind – Purchasing

Commissioner Childers made a motion to approve giving the authority to the Purchasing Agent for the purchase of the Information Technology Equipment in the Approved 2019-2020 budget; A second was made by Judge Hays. **MOTION PASSED. 5-0**

Voting for Motion:

<u>✓</u> Judge Hays	<u>✓</u> Commissioner Childers
<u>✓</u> Commissioner Shelton	<u>✓</u> Commissioner Rodriguez
<u>✓</u> Commissioner Simmons	

2. To consider, discuss, and take any necessary action regarding the upgrade of the Commissioners Court Video Recording System, and to provide training to the Commissioners Court staff and authorize the County Judge to sign.
Mario Ornelas – Information Technology

A motion was made by Commissioner Simmons to approve the upgrade of the Commissioners Court Video Recording System with payment from fund 040, to provide training to the Commissioners Court staff and authorize the County Judge to sign; Commissioner Childers seconded the motion. **MOTION PASSED. 5-0**

Voting for Motion:

<u>✓</u> Judge Hays	<u>✓</u> Commissioner Childers
<u>✓</u> Commissioner Shelton	<u>✓</u> Commissioner Rodriguez
<u>✓</u> Commissioner Simmons	

3. To consider, discuss, and take any necessary action regarding Transfer of Title – Unit #1079 Sheriff's Office Vehicle – 2017 Chevrolet Tahoe 4X2 Police – VIN #1GNLCDECXHR203085 – settlement of auto claim – Travelers Insurance and authorize the County Judge to sign.
Sam Brijalba – Human Resources

Commissioner Simmons made a motion to approve Transfer of Title – Unit #1079 Sheriff's Office Vehicle – 2017 Chevrolet Tahoe 4X2 Police – VIN #1GNLCDECXHR203085 – settlement of auto claim – Travelers Insurance, remove from county inventory and authorize the County Judge to sign; A second was made by Commissioner Childers. **MOTION PASSED. 5-0**

Voting for Motion:

✓ Judge Hays
✓ Commissioner Shelton ✓ Commissioner Childers
✓ Commissioner Simmons ✓ Commissioner Rodriguez

CONTRACTS/AGREEMENTS/GRANTS

4. To consider, discuss, and take any necessary action on a Ground Lease Agreement with Texas Aero II, LTD. and Odessa Schlemeyer Airport, Ector County, Texas and authorize the County Judge to sign.
David Peck – Project Manager

A motion was made by Commissioner Shelton to approve a Ground Lease Agreement with Texas Aero II, LTD. and Odessa Schlemeyer Airport, Ector County, Texas and authorize the County Judge to sign; Commissioner Childers seconded the motion. **MOTION PASSED. 5-0**

Voting for Motion:

✓ Judge Hays
✓ Commissioner Shelton ✓ Commissioner Childers
✓ Commissioner Simmons ✓ Commissioner Rodriguez

5. To consider, discuss, and take any necessary action to approve a Master Agency Agreement between Alcohol Monitoring Systems, Inc. (“AMS”) and Ector County for monitoring services and authorize the County Judge to sign.
Jimmy Ruiz – Post Sentence Monitoring

Commissioner Simmons made a motion to approve a Master Agency Agreement between Alcohol Monitoring Systems, Inc. (“AMS”) and Ector County for monitoring services and authorize the County Judge to sign; A second was made by Commissioner Shelton. **MOTION PASSED. 5-0**

Voting for Motion:

✓ Judge Hays
✓ Commissioner Shelton ✓ Commissioner Childers
✓ Commissioner Simmons ✓ Commissioner Rodriguez

PERSONNEL REQUESTS

6. To consider, discuss, and take any necessary action regarding the pay of the TVFC/Imm Trac Program Specialist & Outreach Coordinator from a Step 1 to a Step 3 due to experience.
Brandy Garcia – Health Department

ITEM WITHDRAWN

7. To consider, discuss, and take any necessary action approving to rename the Immunization Grant Program Manager to Immunization Grant Public Health Nurse/LVN on Grade 525 of the Salary Schedule.
Brandy Garcia – Health Department

A motion was made by Commissioner Simmons to approve to rename the Immunization Grant Program Manager to Immunization Grant Public Health Nurse/LVN on Grade 525 of the Salary Schedule; Commissioner Childers seconded the motion. **MOTION PASSED. 5-0**

Voting for Motion:

✓ Judge Hays
✓ Commissioner Shelton ✓ Commissioner Childers
✓ Commissioner Simmons ✓ Commissioner Rodriguez

POLICIES/PROCEDURES

8. To consider, discuss, and take any necessary action to revise Employee Handbook Section 3.03 Holidays and Section 3.04 Use of Personal Leave, so employees who work the Holiday will be paid for the day worked in the corresponding pay period instead of accruing the Holiday or being paid in the next pay period.
Pat Patton – Human Resources

Commissioner Simmons made a motion to approve the revision of the Employee Handbook Section 3.03 Holidays and Section 3.04 Use of Personal Leave, so employees who work the Holiday will be paid for the day worked in the corresponding pay period instead of accruing the Holiday or being paid in the next pay period; A second was made by Commissioner Childers. **MOTION PASSED. 5-0**

Voting for Motion:

<u>✓</u> Judge Hays	
<u>✓</u> Commissioner Shelton	<u>✓</u> Commissioner Childers
<u>✓</u> Commissioner Simmons	<u>✓</u> Commissioner Rodriguez

PUBLIC WORKS

9. To consider, discuss, and take any necessary action on a proposed Ector County MHRC for 2W RV Park 13045 N. Midway, Odessa, Texas 79766, Ector County, Texas and authorize the County Judge to sign.
David Peck – Project Manager

A motion was made by Commissioner Shelton to approve a proposed Ector County MHRC for 2W RV Park 13045 N. Midway, Odessa, Texas 79766, Ector County, Texas and authorize the County Judge to sign; Commissioner Childers seconded the motion. **MOTION PASSED. 5-0**

Voting for Motion:

<u>✓</u> Judge Hays	
<u>✓</u> Commissioner Shelton	<u>✓</u> Commissioner Childers
<u>✓</u> Commissioner Simmons	<u>✓</u> Commissioner Rodriguez

10. To consider, discuss, and take any necessary action on a proposed Ector County MHRC A Beautiful Sunset RV Park LLC, 14962 W. Chauvin Drive, Odessa, Texas 79763, Ector County, Texas and authorize the County Judge to sign.
David Peck – Project Manager

Commissioner Shelton made a motion to approve a proposed Ector County MHRC A Beautiful Sunset RV Park LLC, 14962 W. Chauvin Drive, Odessa, Texas 79763, Ector County, Texas and authorize the County Judge to sign; A second was made by Commissioner Childers. **MOTION PASSED. 5-0**

Voting for Motion:

<u>✓</u> Judge Hays	
<u>✓</u> Commissioner Shelton	<u>✓</u> Commissioner Childers
<u>✓</u> Commissioner Simmons	<u>✓</u> Commissioner Rodriguez

11. To consider, discuss, and take any necessary action on a proposed Ector County MHRC Development to Serve 10196 W. Riggs Drive 2.0200 Acre Tract Land located in Westridge Subdivision, Block 4, East 2.02 Acres of West 4.02 Acres of Lot 9, Ector County, Texas and authorize the County Judge to sign.
David Peck – Project Manager

A motion was made by Commissioner Simmons to approve a proposed Ector County MHRC Development to Serve 10196 W. Riggs Drive 2.0200 Acre Tract Land located in Westridge Subdivision, Block 4, East

2.02 Acres of West 4.02 Acres of Lot 9, Ector County, Texas and authorize the County Judge to sign; Commissioner Shelton seconded the motion. **MOTION PASSED. 5-0**

Voting for Motion:

✓ Judge Hays
✓ Commissioner Shelton ✓ Commissioner Childers
✓ Commissioner Simmons ✓ Commissioner Rodriguez

12. To consider, discuss, and take any necessary action on Ramon Ranch a Subdivision of 15.67 Acres in Section 25, Block 44 T-2-S, T&P RY. Co. Survey Ector County, Texas and authorize the County Judge to sign.
David Peck – Project Manager

Commissioner Simmons made a motion to approve Ramon Ranch a Subdivision of 15.67 Acres in Section 25, Block 44 T-2-S, T&P RY. Co. Survey Ector County, Texas and authorize the County Judge to sign; A second was made by Commissioner Childers. **MOTION PASSED. 5-0**

Voting for Motion:

✓ Judge Hays
✓ Commissioner Shelton ✓ Commissioner Childers
✓ Commissioner Simmons ✓ Commissioner Rodriguez

13. To consider, discuss, and take any necessary action on a Replat of Lot 4, Block 13, Volume 1719, Page 897, O.R.E.C Pleasant Farms Subdivision, Section 48, Block 43, T-3-S, T&P RR. Co. Survey, Ector County, Texas and authorize the County Judge to sign.
David Peck – Project Manager

A motion was made by Commissioner Simmons to approve a Replat of Lot 4, Block 13, Volume 1719, Page 897, O.R.E.C Pleasant Farms Subdivision, Section 48, Block 43, T-3-S, T&P RR. Co. Survey, Ector County, Texas and authorize the County Judge to sign; Commissioner Shelton seconded the motion. **MOTION PASSED. 5-0**

Voting for Motion:

✓ Judge Hays
✓ Commissioner Shelton ✓ Commissioner Childers
✓ Commissioner Simmons ✓ Commissioner Rodriguez

14. To consider, discuss, and take any necessary action on a Replat of Lot 7, Block 37, Pleasant Farms Fourth Filing, a Subdivision of 9.23 Acres in Section 34, Block 43, T&P RY. Co. Survey, Ector County, Texas and authorize the County Judge to sign.
David Peck – Project Manager

Commissioner Shelton made a motion to approve a Replat of Lot 7, Block 37, Pleasant Farms Fourth Filing, a Subdivision of 9.23 Acres in Section 34, Block 43, T&P RY. Co. Survey, Ector County, Texas and authorize the County Judge to sign; A second was made by Commissioner Simmons.

MOTION PASSED. 5-0

Voting for Motion:

✓ Judge Hays
✓ Commissioner Shelton ✓ Commissioner Childers
✓ Commissioner Simmons ✓ Commissioner Rodriguez

15. To consider, discuss, and take any necessary action on a Replat of Lot 5 Less the East 142.07 Feet, Block 25, Pleasant Farms, 3rd Filing a Subdivision of 7.0 acres in Section 47, Block 43, T-3-S T&P RY. Co. Survey, Ector County, Texas and authorize the County Judge to sign.
David Peck – Project Manager

A motion was made by Commissioner Shelton to approve a Replat of Lot 5 Less the East 142.07 Feet, Block 25, Pleasant Farms, 3rd Filing a Subdivision of 7.0 acres in Section 47, Block 43, T-3-S T&P RY. Co. Survey, Ector County, Texas and authorize the County Judge to sign; Commissioner Childers seconded the motion. **MOTION PASSED. 5-0**

Voting for Motion:

<u>✓</u> Judge Hays	
<u>✓</u> Commissioner Shelton	<u>✓</u> Commissioner Childers
<u>✓</u> Commissioner Simmons	<u>✓</u> Commissioner Rodriguez

16. To consider, discuss, and take any necessary action on a Replat of Lot 8, Block 38, Pleasant Farms Addition, Subdivision Fourth Filing, a Subdivision of Ector County, Texas and authorize the County Judge to sign.
David Peck – Project Manager

Commissioner Simmons made a motion to approve a Replat of Lot 8, Block 38, Pleasant Farms Addition, Subdivision Fourth Filing, a Subdivision of Ector County, Texas and authorize the County Judge to sign; A second was made by Commissioner Childers. **MOTION PASSED. 5-0**

Voting for Motion:

<u>✓</u> Judge Hays	
<u>✓</u> Commissioner Shelton	<u>✓</u> Commissioner Childers
<u>✓</u> Commissioner Simmons	<u>✓</u> Commissioner Rodriguez

CONSENT AGENDA

17. To review, consider, discuss, approve, and take any necessary action regarding the following proposed Consent Agenda:
- a. To consider, discuss, and approve a line item transfer to General Fund, IT, DP Hardware Maintenance, 001-310-5261 from IT, Contract Services, 001-310-5309-for \$6,000.
Randy Donner – County Auditor

A motion was made by Commissioner Simmons to approve a line item transfer to General Fund, IT, DP Hardware Maintenance, 001-310-5261 from IT, Contract Services, 001-310-5309-for \$6,000; Commissioner Childers seconded the motion. **MOTION PASSED. 5-0**

Voting for Motion:

<u>✓</u> Judge Hays	
<u>✓</u> Commissioner Shelton	<u>✓</u> Commissioner Childers
<u>✓</u> Commissioner Simmons	<u>✓</u> Commissioner Rodriguez

BUDGET/FINANCIAL

18. To consider, discuss, and approve a budget amendment to General Fund, Jail Medical, Contract Services, 001-421-5309 and to Inmate Medical Fees, 001-4165 for \$150,000.
Randy Donner – County Auditor

Commissioner Simmons made a motion to approve a budget amendment to General Fund, Jail Medical, Contract Services, 001-421-5309 and to Inmate Medical Fees, 001-4165 for \$150,000; A second was made by Commissioner Childers. **MOTION PASSED. 5-0**

Voting for Motion:

<u>✓</u> Judge Hays	
<u>✓</u> Commissioner Shelton	<u>✓</u> Commissioner Childers
<u>✓</u> Commissioner Simmons	<u>✓</u> Commissioner Rodriguez

19. To consider and approve the Accounts Payable Fund Requirements Report for December 19, 2019 to review County financial statements and reports.

Randy Donner – County Auditor

A motion was made by Commissioner Childers to approve the Accounts Payable Fund Requirements Report for December 19, 2019 to review County financial statements and reports; Commissioner Simmons seconded the motion. **MOTION PASSED. 5-0**

Voting for Motion:

<u>✓</u> Judge Hays	<u>✓</u> Commissioner Childers
<u>✓</u> Commissioner Shelton	<u>✓</u> Commissioner Rodriguez
<u>✓</u> Commissioner Simmons	

A motion to adjourn into Executive Session was made by Commissioner Childers with a second by Commissioner Rodriguez. **MOTION PASSED. 5-0**

Voting for Motion:

<u>✓</u> Judge Hays	<u>✓</u> Commissioner Childers
<u>✓</u> Commissioner Shelton	<u>✓</u> Commissioner Rodriguez
<u>✓</u> Commissioner Simmons	

A motion to reconvene was made by Commissioner Childers with a second by Commissioner Rodriguez.

MOTION PASSED. 5-0

Voting for Motion:

<u>✓</u> Judge Hays	<u>✓</u> Commissioner Childers
<u>✓</u> Commissioner Shelton	<u>✓</u> Commissioner Rodriguez
<u>✓</u> Commissioner Simmons	

EXECUTIVE SESSION

20. To consider and discuss legal matters pursuant to Title 5, Chapter 551, Section 551.071, Texas Government Code.

Debi Hays – County Judge

NO ACTION WAS TAKEN ON THIS ITEM

21. To consider and discuss real estate issues/transactions pursuant to Title 5, Chapter 551, Section 551.072, Texas Government Code.

Debi Hays – County Judge

NO ACTION WAS TAKEN ON THIS ITEM

22. To consider and discuss personnel matters pursuant to Title 5, Chapter 551, Section 551.074, Texas Government Code.

Debi Hays – County Judge

Commissioner Simmons made a motion to authorize the Human Resources Department to proceed with the employee as discussed; A second was made by Commissioner Childers. **MOTION PASSED. 5-0**

Voting for Motion:

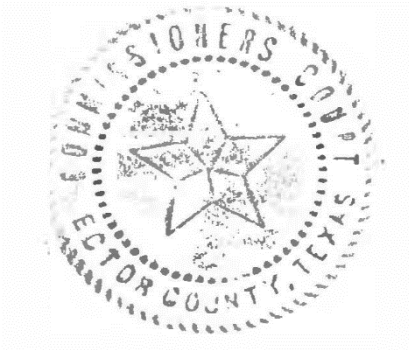
<u>✓</u> Judge Hays	<u>✓</u> Commissioner Childers
<u>✓</u> Commissioner Shelton	<u>✓</u> Commissioner Rodriguez
<u>✓</u> Commissioner Simmons	

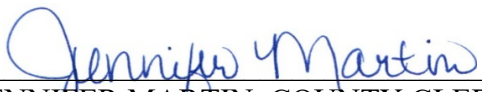
With no further business to discuss, Commissioner Childers made a motion with a second by Commissioner Rodriguez to adjourn to the call of the chair. **MOTION PASSED. 5-0**

THE STATE OF TEXAS

COUNTY OF ECTOR

I, Jennifer Martin, County Clerk, do hereby attest to the accuracy of the Commissioners Court Proceedings for the Regular Commissioners' Court meeting of December 11, 2020.




JENNIFER MARTIN, COUNTY CLERK
ECTOR COUNTY, TEXAS