



## **ECTOR COUNTY LIBRARY LIBRARY DIRECTOR**

Applications are now open for a new Director for Ector County Library, serving a population of over 166,000 and a service area of 982 square miles. The primary city is Odessa, Texas. The Director is under the general supervision of the Ector County Commissioner's Court.

**PRIMARY DUTIES:** The Director will be responsible for the supervision of library staff members; formulate and enforce all policies related to the general operation of the library; prepare annual reports, annual budget and submit to appropriate agencies; cooperate with educational organizations in the community and state; maintain an active public relations program, design and implement plans for extending and increasing awareness of library and its services and materials; and perform additional duties as required and assigned by the Commissioner's Court.

**EDUCATION:** Masters Degree in Library Science from an ALA accredited college and ten (10) years of experience with minimum 5 years in administration or working with people in a supervisory capacity.

**QUALIFICATIONS:** Ability to communicate clearly and follow written and oral instructions; ability to develop and maintain effective working relationships with patrons and other staff; ability to use and interact with computer applications and integrated systems; accounting/bookkeeping knowledge related to the budget process and skilled in public speaking.

**SALARY:** DOE plus benefits.

**DEADLINE:** OPEN UNTIL SUFFICIENT APPLICATIONS HAVE BEEN SUBMITTED TO THE HUMAN RESOURCES DEPARTMENT.

Please apply online at: <http://www.co.ector.tx.us/page/ector.JobOpenings>. Ector County does not discriminate on the basis of race, color, national origin, sex, religion, age and disability in employment or the provision of services.

The Immigration Reform and Control Act of 1986 requires all persons to whom a job offer is extended to provide proof of identity and eligibility to work in the U.S. before employment processing is completed. Passing a pre-employment urinalysis drug screen is required. EEO/AA Employer.