



**ECTOR COUNTY, TEXAS
HUMAN RESOURCES DEPARTMENT**

**ASSISTANT DIRECTOR OF JUVENILE SERVICES
JUVENILE PROBATION**

The Ector County Juvenile Probation Department is in need of an Assistant Director of Juvenile Services. The Assistant Director will be under the supervision of the Chief Juvenile Probation Officer.

PRIMARY DUTIES: The Assistant Director of Juvenile Services shall assist in directing, supervising, and evaluating all aspects of the Juvenile Probation Department, the Ector County Youth Center, and its various programs, which include: pre-adjudication, and post-adjudication services. The Assistant Director of Juvenile Services shall insure that the facility operates in compliance with the Texas Juvenile Justice Department Standards (Texas Administrative Code) and any other applicable federal, state, and county policies.

MINIMUM QUALIFICATIONS: Bachelor's Degree preferred by a college or university accredited by the coordinating board. Eighteen hours of graduate course work in Criminology, Corrections, Psychology, Sociology, Counseling, Social Work, Education and/or other related fields. Master's degree in related field is preferred and/or five (5) years experience in the field of Juvenile Justice or related field. Meet all requirements of certification as a Juvenile Probation Officer. Be able to pass a criminal history check and must verify residency within the past ten years. Must possess a valid Texas driver's license with an insurable driving record.

SALARY: DOE w/benefits; work days & hours: Monday-Friday; 8am-5pm.

DEADLINE: Until sufficient applications have been submitted for consideration.

Please apply in Human Resources at the Ector County Annex Building, 1010 E. 8th Street, Room 126, Odessa, Texas 79761. Ector County does not discriminate on the basis of race, color, national origin, sex, religion, age and disability in employment or the provision of services.

NOTICE: Federal law requires all employers to verify the identity and employment eligibility of all persons hired to work in the United States. This employer will provide the Social Security Administration (SSA) and, if necessary, the Department of Homeland Security (DHS), with information from each new employee's Form I-9 to confirm work authorization. Passing a pre-employment urinalysis drug screen is required.

12/17/19

Job #621