



**ECTOR COUNTY, TEXAS  
HUMAN RESOURCES DEPARTMENT**

**HVAC TECH I  
BUILDING MAINTENANCE DEPARTMENT**

The Ector County Building Maintenance Department is in need of a HVAC Tech I. The HVAC Tech I will be under the general supervision of the HVAC Foreman.

**PRIMARY DUTIES:** Performs heating and air conditioning work in all county buildings and general maintenance as required. Preparation of works orders and performs preventive maintenance on HVAC equipment, filter changes, coil cleaning and work on all HVAC equipment. Will be dealing with the Ector County employees, elected officials and the general public.

**QUALIFICATIONS:** High school diploma or equivalent trade school. Requires HVAC Certification with experience of two (2) years proved experience in all phases of HVAC. Must have a valid Texas Driver's License with an insurable driving record.

**SALARY:** \$15.32 p/h plus excellent benefits; 40 hours per week; Monday thru Friday (on-call schedule). 8:00 a.m. – 5:00 p.m. Some weekends may be required.

**DEADLINE FOR APPLICATIONS: UNTIL SUFFICIENT APPLICATIONS HAVE BEEN SUBMITTED FOR CONSIDERATION.**

Please apply at the Ector County Annex Building located at 1010 E. Eighth Street, Human Resources Department, room 126, Human Resources Department, Odessa Texas. Ector County does not discriminate on the basis of race, color, national origin, sex, religion, age and disability in employment or the provision of services.

**NOTICE:** Federal law requires all employers to verify the identity and employment eligibility of all persons hired to work in the United States. This employer will provide the Social Security Administration (SSA) and, if necessary, the Department of Homeland Security (DHS), with information from each new employee's Form I-9 to confirm work authorization. Passing a pre-employment urinalysis drug screen is required.

04/18/19

Job #375-01