

Risk Management/Insurance Department
Office: (432) 498-4011
Fax: (432) 498-4097



Payroll/Retirement Department
Office: (432) 498-4026
Fax: (432) 498-4097

**ECTOR COUNTY, TEXAS
HUMAN RESOURCES DEPARTMENT**

**PART TIME CUSTODIAN
ECTOR COUNTY BUILDING MAINTENANCE**

Ector County Building Maintenance is in need of a Part-Time Custodian to perform all custodial work as required by the Department Head.

PRIMARY DUTIES: Part-Time Custodian will be responsible for the general cleaning; clean, dust and wipe furniture, sweeping, mopping floors, vacuuming of carpeted floors and upholstery; empty/clean wastebaskets and trash containers, buffing on hard surface floors; clean and sanitize restrooms/bathrooms using established practices and procedures, and all other duties as assigned by the Department Head.

MINIMUM QUALIFICATIONS: One year of custodial experience; ability to mix chemicals; must have a valid Texas driver's license with an insurable driving record.

SALARY: \$12.76 p/h with retirement benefit; work days & hours: Monday-Friday; 5:00pm–10:00pm

DEADLINE: Until sufficient applications have been submitted for consideration

Please apply at Human Resources Department at the Ector County Annex Building 1010 E. 8th Street, Room 126, Odessa, Texas. Ector County does not discriminate based on race, color, national origin, sex, religion, age and disability in employment or the provision of services.

NOTICE: Federal law requires all employers to verify the identity and employment eligibility of all persons hired to work in the United States. This employer will provide the Social Security Administration (SSA) and, if necessary, the Department of Homeland Security (DHS), with information from each new employee is Form I-9 to confirm work authorization. Passing a pre-employment urinalysis drug screen is required.

10/25/18

Job #606