

# Public Records Request Form

Department of Elections Administration  
 Ector County, Texas  
 Phone (432) 498-4030 Fax (432) 498-4009

**To be used for Orders >\$1.00**

REQUESTER'S NAME		ORGANIZATION'S NAME (if applicable)	
MAILING ADDRESS (PO Box, etc/City/State/Zip)			
TELEPHONE NUMBER		FAX NUMBER	
DESCRIPTION OF INFORMATION REQUESTED			
REQUESTER'S SIGNATURE	DATE SUBMITTED	ANTICIPATED DATE FOR PICK-UP	Additional Written Request Attached <input type="checkbox"/> Yes <input type="checkbox"/> No

**PUBLIC RECORDS REQUESTS WILL BE AVAILABLE WITHIN 10 WORKING DAYS, DEPENDING ON STAFF WORKLOAD & OTHER PENDING REQUESTS (IF INFO. IS CONSIDERED OPEN RECORD).**

### DEPOSIT

The Texas Public Information Act (TGC Ch. 52) authorizes governmental offices to request a deposit for orders that >\$50 (for small govt. offices).

It is the policy of the Ector County Elections Administrator, therefore, to require a 50% deposit for requests over \$50 prior to processing request.

**Check here (if applicable)**

### FEE WAIVER

May be obtained only when it is determined that the information requested will be used primarily for the benefit of the public and not for individuals, groups, etc.

*Please attach letter of explanation for consideration.*

WHITE (original)—Co. Elections Administrator  
 GREEN—County Treasurer  
 PINK—Customer (issued for payment receipt)

ITEM	PRICE	QTY	ESTIMATE	COST
<b>Copies of Records</b> (letter size) (legal size)	10¢/page 12¢/page			
<b>Election Results</b> (Reports can be cumulative or by precinct—ask for details)	(see copies)			
<b>Voter History</b> <ul style="list-style-type: none"> <li>■ Countywide</li> <li>■ Per Dist</li> </ul>	Paper (see copies) \$50 (CD) \$25 (CD)			
<b>Registered Voters File</b> <ul style="list-style-type: none"> <li>■ Countywide</li> <li>■ Per Dist</li> </ul>	\$50 (CD) \$25 (CD)			
<b>Maps</b> (ask for available selection)	\$10			
<b>Fax Charges</b> (to send requested materials)	10¢/pp (local) 50¢/pp (w/in TX) \$1.00/pp (US long dist.)			
<b>Postage/ Miscellaneous</b>	Actual			

**FOR OFFICE USE (NOTES):** RELEASE OF DATA (Date) \_\_\_\_\_

FEE'S PAID ON \_\_\_\_\_

RECEIVED BY \_\_\_\_\_

METHOD OF PAYMENT

CASH       CHECK/MONEY ORDER

# Notice of Offense of Illegal Use Of List of Registered Voters

ECTOR COUNTY, TEXAS

Please be advised of the following:

According to Section 18.009 (Unlawful Use of Information on Registration Lists) of the Texas Election Code...

*(a) A person commits an offense if the person uses the information in connection with advertising promoting commercial products or services that (s)he knows was obtained under Section 18.008 (copies furnished upon request).*

*(b) An offense under this section is a Class A Misdemeanor.*

*\* A Class A Misdemeanor is a fine not to exceed \$2,000; confinement in jail for a term not to exceed one year; or both such a fine and imprisonment. (Sec. 12.21) of the Texas Penal Code.*

I have read the statutory references provided above and understand the limitations of using the voter registration list purchased from the Ector County Voter Registrar/County Elections Administrator.

## AVISO DEL USO ILLEGAL DE LA LISTA DE VOTANTES REGISTRADOS

La información obtenida de la copia de los archivos sobre los votantes del condado no se debería usar para propósitos de publicar anuncios o promover productos o servicios comerciales. Una ofensa de la (Sec.18.009) V.T.C.A, código del elecciones es un delito menor de la clase A.

\_\_\_\_\_  
Signed/Firma

\_\_\_\_\_  
Print Name/Imprimir Nombre

\_\_\_\_\_  
Date/Fecha